

# **Job Vacancy**

## **Local Project Officer for Central Java**

### **(to be stationed in Semarang)**

#### **Background**

Institute for Essential Services Reform (IESR) is an Indonesia think tank on energy and environment, based in Jakarta. IESR aims to accelerate low carbon energy transition in Indonesia and address its impacts to Indonesia economy and society. IESR produces data and science based analysis for policy makers, stakeholders and public.

IESR is seeking an experienced and dynamic individual for Local Project Officer for Central Java (to be stationed in Semarang)

#### **The selected person's responsible are:**

1. Working with SEA PM to implement project plan and activities for Central Java
2. Communicate and assist local government agencies under the cooperation framework with IESR
3. Prepare and execute an event, write report and documentation of post-event
4. Develop database on local initiatives
5. Support research
6. Maintain communication & outreach to local stakeholders
7. Writing reports and contributing to the various publication of the organization

#### **Qualifications**

1. Education: Minimum bachelor's degree in engineering, economics, or science. An advanced degree is an advantage
2. Proficient in English, both speaking and writing
3. Competency in MS application, possess the skill to others tools is an advantage
4. Proven skill to conduct basic research or desk study
5. Good writing skill
6. Strong interpersonal skills and the ability to communicate effectively
7. Take charge of self-development, creative, and able to take initiative
8. Professional attitude, discipline and can work under pressure
9. Having good understanding about local custom and values, proficient in local language

Salary: IESR's rate, depends on qualifications

Starting date: Feb/Mar 2022

#### **How to apply**

- Candidate to download application form from IESR website;
- Send the completed application form, together with an application letter and latest CV, recommendation letter to [hrd@iesr.or.id](mailto:hrd@iesr.or.id) before February 11th, 2022.

- Only qualified candidate will be called for test and interview.