Job Vacancy
Scaling Project Coordinator

Background

Institute for Essential Services Reform (IESR) is an Indonesia think tank on energy and environment, based in Jakarta. IESR aims to accelerate low carbon energy transition in Indonesia and address its impacts to Indonesia economy and society. IESR produces data and science based analysis for policy makers, stakeholders and public.

IESR is seeking an experienced and dynamic individual for Scaling Solar Project Coordinator

The selected person's responsible are:

1. Project management: carry out daily tasks for implementing activity of Scaling Solar Project including organizing stakeholder workshops, writing reports.
2. Information gathering: gathering information of the solar energy deployment in Indonesia, stakeholders situation and prepare regular briefing/insight and analysis.
3. Stakeholders' engagement: the PO shall ensure to reach out key stakeholders and maintain regular communication/contact with those whose in Indonesia solar energy space, including energy companies, project developers, financial institution, government agencies, etc.
4. Direct research agenda to remove barriers of and to support rapid solar deployment.
5. Database development of various solar projects

Qualification

1. Minimum Master's degree in relevant fields, engineering, economics, or business sciences from reputable university.
2. An understanding of solar energy technologies and market, and energy policy issues in Indonesia is required.
3. Minimum 2 years and demonstrable experience in project management including planning and organization of stakeholder workshops, meetings, and reporting, etc.
4. Highly analytical skill.
5. Good interpersonal and social skills.
6. Professional English level both written and oral.
7. Attention to detail.
8. Experience in communicating and networking with external stakeholders, including government, research institutes, and NGOs.
9. Excellent with MS Office/MS Office-like system.

Salary: IESR's rate, depends on qualifications

Starting date: end of Feb/Mar 2022

How to apply

- Candidate to download application form from IESR website.
- Send the completed application form, together with an application letter and latest CV, recommendation letter to hrd@iesr.or.id before February 11th, 2022.
- Only qualified candidate will be called for test and interview.