

# Job Vacancy

**Position:** *Project Coordinator Just Energy Transition and Economic Transformation in Coal Producing Region*

**Duty station:** Jakarta, Indonesia

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## About IESR

Institute for Essential Services Reform (IESR) is a think-tank in the field of energy and environment. IESR encourages transformation into a low carbon energy system by advocating a public policy that rests on data-driven and scientific studies, conducting capacity development assistance, and establishing strategic partnerships with non-governmental actors.

IESR is seeking an experienced and dynamic individual to perform coordination work for a new project on “Just Energy Transition and Economic Transformation in Coal Producing Region”.

## About the Project

IESR seeks to work with provincial government of South Sumatera, one of four coal provinces in Indonesia. Coal provinces are prone to adverse impacts of coal decline trend, and the subsequent economic shift is important to address early on. By working with South Sumatera government, we aim to ensure just energy transitions in the province by facilitating multi-stakeholder policy dialogue for the acceleration of renewable energy transition and assisting sub-national governments, local organizations, and impacted communities to take stronger commitments and actions for the transition, support plans for the shift from a coal-focused economy and ascertain inclusivity in the policymaking landscape.

## Duties and Responsibilities

The project will run for 14 months starting December 2022, with 2 additional months for reporting and evaluation. Project Coordinator will be responsible for strategic, technical, and operational delivery of the project, liaise with IESR team and relevant stakeholders including government ministries and agencies, supervise local Project Officer based in Palembang (South Sumatera), and assist Program Advisor and Program Manager for communication and outreach strategy.

## Requirements

- Minimum bachelor's degree of energy- or engineering-related disciplines (such as industrial engineering, environmental science/engineering, energy engineering, other relevant engineering major), economics, business management, or political science from reputable universities.
- Advanced degree (master's or PhD) is an advantage.
- A minimum of 3 years working experience, particularly in the energy sector and with heavy involvement in stakeholder engagement.

- Good management and leadership skills.
- Experience in conducting project coordination.
- Able to complete the contract within the prescribed time.
- Based in Jakarta or willing to relocate to Jakarta (IESR does not provide relocation fee).

### **Competencies**

- Very good understanding of energy sector, renewable energy, and energy policy.
- Very good knowledge on government working landscape in Indonesia.
- Attention to detail.
- Ability to communicate and collaborate effectively with diverse partners and across job functions.
- Excellence in organizational and interpersonal skills.
- Ability to multitask, work independently and collaboratively to meet deadlines.
- Proficient in English both written and verbal.
- Excellence in using MS Office software.
- Skills in networking at high-level setting and perform negotiation.
- Professional and a can-do attitude.

**Duration:** 14 months (immediately starting).

### **Salary**

Salary and benefits are competitive and will be commensurate with the candidate's qualification and experience.

### **Interested and qualified applicants need to send documents as follows:**

- Updated resume with related portfolios (if applicable),
- Completed IESR application form,
- A cover letter with a brief paragraph addressing the selection criteria,
- Two (2) reference letters from current/previous employer

The documents should be sent to [hrd@iesr.or.id](mailto:hrd@iesr.or.id) at the latest 31 January 2023. Kindly put "Project Coordinator – Just Energy Transition South Sumatera [your name]" on the email subject.

The process is on a rolling basis, when a suitable candidate is found – we will close the recruitment process.