

Consultant for

Preparing The Learning Material for the Journalistics course – Akademi Transisi Energi [Extended]

A. Background

Institute for Essential Services Reform (IESR) is building an online learning platform that could accommodate the learning process for a topic on Energy Transition. IESR is finishing up the tool and several learning courses. One of the courses being prepared is the “Journalistics” course. The IESR team has done preliminary work on building the syllabus of the learning course and would require assistance in drafting the learning materials based on the concept that has been created and curated with academics and businesses alike.

B. The task to be performed by the contractor

The syllabus, learning method (synchronous, asynchronous), primary reference, and evaluation method have been determined. The next step would be to develop the necessary learning materials, representing the syllabus. The task will specifically focus on the “Journalistics” course which would be divided into 8 (eight) sessions including 2 special sessions i.e. pre-test & final task, and 6 regular sessions. Each regular session is a set of handouts/videos/quizzes as detailed in the syllabus. The syllabus will only be shown to the winning bidder. However, the shortlisted candidates could have a short discussion with the IESR team on the syllabus to be developed.

The learning materials and specific tasks to be covered are as follows:

- a. Handout for students to read, this will be a concise reading material summarizing key points to be discussed in the course session
- b. Video, design the short video by drafting the script. IESR would be the one to develop the video based on the accepted draft
- c. Evaluation: design evaluation materials, that could take the form of quizzes with multiple answers, questions for short writing, guidance for writing the essay, etc

The learning materials shall be developed in Bahasa. IESR will provide the template for the script and handouts which shall be followed

C. Budget Requirement and CVs

- The proposal including working methodology/approach, timeline, budget, and CVs will be accepted until 10:00 p.m. Indonesian Western Standard Time (WIB, GMT+0700), **Thursday, 24 March 2023**. Kindly address the energy transformation program manager at deon@iesr.or.id and the project coordinator at irwan@iesr.or.id for inquiries and submissions. Any proposals received after this date and time will be regarded as inadmissible. The proposing service provider must sign the submitted proposal.
- Evaluation of proposals will be conducted from the submission deadline until 25 March 2023.
- The selection decision for the winning bidder will be made by 25 March 2023.

- Upon notification, the contract negotiation with the winning bidder will begin immediately and must proceed immediately to meet the project timeline.
- Proposals should include the proposed budget and working timeline. The document should be at most ten (10) pages.
- Costs should be stated as one-time or non-recurring costs. The budget for this position is in the range of IDR 5 to 10 million. Selection will be based on the candidate's application and budget proposal.