

Consultant for

Preparing a syllabus and subsequent learning materials for the Financing Renewable Energy course – Akademi Transisi Energi

A. Background

Institute for Essential Services Reform (IESR) is building an online learning platform that could accommodate the learning process for a topic on Energy Transition. IESR is finishing up the tool and several learning courses in parallel. One of the courses being prepared is the “Financing Renewable Energy” course. The IESR team has done preliminary work on drafting the syllabus of the learning course and would require assistance in further developing the syllabus and then drafting the learning materials based on the concept that has been created and curated with academics and businesses alike.

B. The task to be performed by the contractor

1. The syllabus, learning method (synchronous, asynchronous), primary reference, and evaluation method have been drafted and have to be further refined. This includes input from the consultant and other reviewers. The timeline for this task will be around March - April 2023
2. The next task is to develop the necessary learning materials, representing the syllabus. The task will specifically focus on the “Financing Renewable Energy” course which would be divided into a number of sessions including 2 special sessions i.e. pre-test, post-test & final tasks, and regular sessions. Each regular session is a set of handouts/videos/quizzes as detailed in the syllabus. The draft syllabus will only be shown to the winning bidder. However, the shortlisted candidates could have a short discussion with the IESR team on the syllabus to be developed.

The learning materials and specific tasks to be covered are as follows:

- a. Handout for students to read, this will be a concise reading material summarizing key points to be discussed in the course session
- b. Video, design the short video by drafting the script. IESR would be the one to develop the video based on the accepted draft
- c. Evaluation: design evaluation materials, that could take the form of quizzes with multiple answers, questions for short writing, guidance for writing the essay, etc

The learning materials shall be developed in Bahasa. IESR will provide the template for the script and handouts which shall be followed. The timeline for this task will be around April-June 2023

C. Budget Requirement and CVs

- The proposal including working methodology/approach, timeline, budget, and CVs will be accepted until 10:00 p.m. Indonesian Western Standard Time (WIB, GMT+0700), **Thursday, 23 March 2023**. Kindly address the energy transformation program manager at deon@iesr.or.id, the project coordinator at irwan@iesr.or.id, and the officer at agung@iesr.or.id for inquiries and submissions. Any proposals received

after this date and time will be regarded as inadmissible. The proposing service provider must sign the submitted proposal.

- Evaluation of proposals will be conducted from the submission deadline until 24 March 2023.
- The selection decision for the winning bidder will be made by 25 March 2023.
- Upon notification, the contract negotiation with the winning bidder will begin immediately and must proceed immediately to meet the project timeline.
- Proposals should include the proposed budget and working timeline. The document should be at most ten (10) pages.
- Costs should be stated as one-time or non-recurring costs. The budget for this position is in the range of IDR 10 to 15 million. Selection will be based on the candidate's application and budget proposal.