



**Position: Coordinator for Southeast Asia Energy Transition Project**

**Nature of work: Full time (40 hrs./week), 2-year contract (with possible extension)**

**Duty station: Jakarta, Indonesia (hybrid working mode per IESR policy)**

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## **About IESR**

Institute for Essential Services Reform (IESR) is a think-tank in the field of energy and environment. The institute has been instrumental in driving narrative and policy changes for energy transition, covering broad sectors of the issues from power, energy access, green economy, to sustainable mobility. IESR encourages transformation into a low carbon energy system by advocating a public policy that rests on data-driven and scientific studies, conducting capacity development assistance, and establishing strategic partnerships with non-governmental actors.

IESR is seeking an experienced and dynamic individual to coordinate IESR's work in advocating accelerated energy transition at regional level (Southeast Asia).

## **Scope of Work**

With countries globally working strategically to keep their commitment in maintaining temperature rise below 1.5°C compared to pre-industrial times, energy transition efforts move at different pace in different countries. Southeast Asia, home to many emerging economies, also vows to take active part for the climate target – almost all ASEAN member states have net-zero targets by 2050 or 2060. The region is also becoming a desired destination for green investments in the clean tech supply chain due to its strategic location and global geopolitical shifts. The challenges remain in the debates of policy, energy, and the economy, available clean technologies, power grids limitation, as well as financing capability.

IESR is working with different partners in Southeast Asia with the intention to accelerate energy transition in the region, promoting more ambitious climate action in regard to country context, and driving close collaboration between countries to establish the region as a clean hub and as a leader in energy transition.

## **Duties and Responsibilities**

The initiative has been running for a year. The coordinator will be under the supervision of the Program Manager of Sustainable Energy Access at IESR.

The role will include responsibility in the following areas:

- Strategic engagement with partners (existing and prospective) in Southeast Asia, including but not limited to civil society organizations, business/private sector associations, research organizations and universities, and news media. The engagement entails communications, coordination, and pursuing collective efforts (30%)
- Develop relevant key policy messages and their means of delivery based on country and regional context (30%)
- Operational delivery of the project and supporting programmatic needs (20%)



- Assist IESR's Program Manager(s) for strategy development, including for communication and outreach (20%)
- Partake in events, meetings and relevant activities to promote the work and IESR's work (embedded in all activities)
- Coordinate with another project or initiatives within IESR and in the region (embedded in all activities)

S/he might need to travel on a case-by-case basis for the duration of the project.

## **Requirements**

### ***Background***

- Holds a minimum bachelor's degree in public policy, political science, international relations, international development, communications, or other relevant majors of those mentioned.
- Having an advanced degree (master's or PhD) is an advantage.

### ***Work experience***

- A minimum of 3 years' working experience in multi stakeholders setting, particularly in regional or international settings.
- Experience working at multinational or international organizations is a plus.
- Experience of working with non-state actors, such as civil society organizations, associations, universities and think tanks.
- Great interpersonal and communications skills, to effectively work with multiple stakeholders internally and externally across a range of cultural contexts and build strong relationships.
- Experience in leadership and coordination, e.g., having a prior supervisory role or leading a team.
- Experience in networking at high-level settings and performing negotiation.

### ***Competencies***

- Proficient in English, both verbal and written. Proficiency in other languages used in Southeast Asia is beneficial.
- Excellence in using MS Office software.
- Intermediate understanding of energy and energy transition.
- Basic public policy analysis.
- Understanding about diplomacy
- Understanding how advocacy works is important to achieve systematic change.

### ***Other***

- Only for Indonesian nationals.
- Able to complete the contract within the prescribed time.
- Based in Jakarta or willing to relocate to Jakarta (IESR does not provide relocation fee) – IESR employs hybrid working mode of 2WFH/3WFO, adjustable to activities.

**Duration:** 24 months (immediately starting).

**Remuneration**

Commensurate with experience and qualification.

**Interested and qualified applicants need to send documents as follows:**

- Updated resume with related portfolios (if applicable),
- Completed IESR application form,
- A cover letter with a brief paragraph addressing the selection criteria,
- Two (2) reference letters from current/previous employer,

The documents should be sent to [hrd@iesr.or.id](mailto:hrd@iesr.or.id) with cc to [citra@iesr.or.id](mailto:citra@iesr.or.id) at the latest **31 May 2024**. Kindly put "IESR - SEA ET [your name]" on the email subject.

The process is on a rolling basis, when a suitable candidate is found – we will close the recruitment process.