

Call for a Full-time Consultant for Akademi Transisi Energi Tutor

A. Background

Institute for Essential Services Reform (IESR) is a think-tank in the field of energy and environment. IESR encourages transformation into a low-carbon energy system by advocating a public policy that rests on data-driven and scientific studies, conducting capacity development assistance, and establishing strategic partnerships with non-governmental actors.

As part of IESR's effort to increase public awareness and carry out capacity development for the masses, we launched transisienergi.id by the end of 2020. The website is a one-stop service for all information regarding energy transition issues. To further deepen transisienergi.id role in conducting capacity development on energy and environment issues, IESR is creating an intuitive and robust online learning platform aptly named Akademi Transisi Energi.

This platform aimed to facilitate the public to access quality and credible courses through engaging and compelling learning experiences. The primary target audience for the project includes CSOs, journalists, and students. At launch, there are three courses covering different subjects at the platform i.e. Introduction to the Energy Transition, Energy Transition Roadmap, and Rooftop PV Installation Training. 3 new modules have been added since then i.e. Solar Power for Utility Scale, Wind Power, and Hydro Power & Energy Storage. Meanwhile, 12 other courses are still in the development process.

There's a need to make the learning process more dynamic and interactive between the enrolled user and the platform. Therefore there's a need for tutors to guide the user through their journey in completing certain courses.

Through this advert, IESR is seeking passionate individuals to carry out tutoring roles in the pilot phase of Akademi Transisi Energi as a full-time consultant.

B. The Scope of Tasks

The position requires **40 work hours per week** in a **9 to 5** working hours with the following tasks:

- a. Plan and evaluate teaching sessions which may include guest speakers and maintain a safe learning environment
- b. Carry out one batch or cohort learning per month with a target of 20-50 per batch to a total of 100-300 students per 6-month with synchronous sessions with a minimum of one session per week or two-week
- c. Evaluate students' work, and progress and guide a minimum of 50% of enrolled students to complete the class which might include training or coaching sessions
- d. Manage alumni group and output

- e. Develop learning materials for three courses with topics options ranging from the green economy, coal dynamics, cement industry, textile industry, sustainable mobility, basic of electric vehicle (EV), and or EV conversion.
- f. Supervise the development of courses by other consultants based on the given syllabus for certain classes and modify 3 existing syllabi and learning materials to stay relevant and align with current energy regulations
- g. Carry out other tasks assigned by the clean energy hub coordinator, which may include but are not limited to, supporting the promotion of the platform and obtaining relevant official certification or partnership.

C. Benefit

1. A monthly rate between IDR 7 to 8 million/month
2. 1-day monthly leave which can be accumulated in a maximum of 6 days
3. In-lieu for overtime

D. Qualification

- A bachelor's degree in renewable energy, engineering, sustainable development, economy, or other related field. A master's degree is an advantage
- 1 years of teaching experience in energy or environmental issues
- Experience in handling or certifying *Merdeka Belajar Kampus Merdeka* (MBKM) is an advantage
- Good organizational skills and diligent attention to detail
- Excellent time-management skills.
- Ability to manage multiple tasks and deadlines.
- Demonstrated initiative, tact, a high sense of responsibility, discretion, and confidentiality.
- Fluent in English and Bahasa Indonesia.

E. Duration

Minimum 6 months with a possible contract extension for another 12 months. Start immediately as soon as possible

F. Applications

- Please download the application form from the IESR website
- Sent the application form resume including one article on teaching energy transition to the Energy Transformation Program Manager at deon@iesr.or.id and the Project Lead at irwan@iesr.or.id & radit@iesr.or.id also CC reananda@iesr.or.id. Please put “**Name - Tutor Akademi**” in the subject line.
- Please send any further inquiries to the same email address
- The application due date is Sunday, 22 September 2024 with a time-priority basis i.e. when a suitable candidate is found we will stop the recruitment process immediately. Therefore, please submit your application promptly