

IESR Vacancy

Green Energy Policy Coordinator

Expected entry: As soon as possible

Background

Institute for Essential Services Reform (IESR), a think tank in energy and environment, aims to support the transformation of Indonesia's energy sector to reach net-zero emissions by 2050. IESR is implementing Green Energy Transition Indonesia (GETI) project aims to accelerate key policy reform to enable rapid energy transition and green hydrogen. The Green Energy Policy Coordinator will handle, support and coordinate the implementation of IESR's policy advocacy to accelerate green energy deployment. The position is also expected to review research, engage with and maintain stakeholder's relations, write, curate, and guide the knowledge product.

About the Position

IESR is looking for a Green Energy Policy Coordinator. The person in this position will assist GETI Project Manager to ensure the planning, the day-to-day implementation of the workplan (analysis and engagement activities), to achieve the intended outcomes of the project. As a coordinator, she/he will also support other energy transition policy analysis and project implementation within IESR as deemed necessary.

A range of issues in GETI project are including, but not limited to, accelerating policy reform identified in JETP's CIPP for boosting renewable energy deployment in the power sector as well as policy to support green hydrogen market and production to support the Indonesian 2023 National Hydrogen Strategy.

Given the position is intended to also able to contribute to the content & substance of the project and the organization goals, the suitable background, competence, and relevant experience would be valued greatly. IESR is seeking a highly motivated, experienced, and qualified candidate to join our dynamic team.

A. Responsibilities and Tasks

The responsibilities of the Green Energy Policy Coordinator shall include, but not limited to, the following:

- Support GETI Project Manager in carrying out project activities including analyzing policies, managing events, writing event reports, developing project concept, preparing project report, monitoring, and evaluation.
- Propose and plan strategic measures/activities to achieve the project outcome, in response to/considering the recent development and organization's internal strategy.
- Facilitate contacts, manage relationships, and uphold information flow with the key stakeholders as well as conduct stakeholder engagement activities.
- Coordinate with relevant IESR colleagues to distribute tasks to complete the project milestones within timeframe.
- Monitor and evaluate the implementation of the project activities and their resulting outcome, prepare regular reports to the GETI Project Manager, and execute relevant countermeasures as needed.
- Assist consultants and other experts in finalizing the deliverables.
- Perform additional duties at the request of the GETI Project Manager.

B. Qualifications, competencies and experience

- An Indonesian with minimum master's degree in the field related to sustainable energy technology/policy, energy economics, environmental science/engineering, chemical, metallurgy, or any other field related to the GETI project scope (renewable electricity or green hydrogen).
- At least 3 (three) years of experience in/with and providing assistance to government, non-energy stakeholders and/or regional/international implementing organizations in the field of power sector, industry, or renewable energy; preferably has experiences in energy policies.
- A good understanding of Indonesia energy policy landscape and governance is a must.
- Excellent written and oral knowledge of Bahasa Indonesia and English, including the ability to write a report/technical/briefing/policy paper.
- Good interpersonal skills and ability to liaise and communicate effectively with governments and other stakeholders.
- Strong organizational competence with good communication and coordination skills.
- Ability to work in an intercultural environment.
- A willingness to travel (abroad) when required.
- Excellent time-management skills.
- Ability to manage multiple tasks and deadlines.

C. Duration

18 months contract and can be extended, with 3 months' probation (and could be extended as deemed necessary). The expected starting date is November 2024.

D. Salary

This position is a mid-level position. The salary will be commensurate with the candidate's qualifications and experiences.

E. How to apply

- Candidate to download the application from IESR's website.
- Send the completed application form together with an application letter and latest CV, supporting proof and documents, and recommendation letter to hrd@iesr.or.id before October 30th, 2024.
- Only qualified candidate will be called for interview.