

## Job Vacancy

Position : Manager of Policy and Stakeholder Relation  
Nature of Work : Full-time (40 hrs/week)  
Duty station : Jakarta, Indonesia (hybrid mode)

### Manager of Policy and Stakeholder Relations: Driving Indonesia's Just Transition

**Institute for Essential Services Reform (IESR)** is Indonesia's premier energy and climate policy think tank. We drive the national narrative on industrial decarbonization, sustainable mobility, and power system transformation. As we accelerate Indonesia's shift toward a zero-emission energy system, we are seeking a strategic **Manager of Policy and Stakeholder Relations** to lead our advocacy and engagement efforts.

#### The Opportunity

This is a senior management position reporting directly to the **Director of Communication and Outreach**. You will be responsible for refining IESR's strategies for a just and equitable energy transition, particularly in coal and mineral-dependent regions. You will bridge the gap between scientific research and policy action by building influential relationships across the public and private sectors.

- **Nature of Work:** Full-time (40 hrs/week).
- **Duty Station:** Jakarta, Indonesia (Hybrid)
- **Onboarding:** February 2025

#### Key Responsibilities

##### 1. Strategic Policy Advocacy & Communication

- **Narrative Leadership:** Standardize and review policy recommendations to ensure they are consistent, accessible, and relevant to government and corporate audiences.
- **Validation:** Identify external testing needs to validate and refine strategic messages through limited group testing.
- **Advocacy Strategy:** Propose and monitor advocacy approaches—including policy briefs, public statements, and high-level dialogues—based on stakeholder mapping and issue analysis.
- **Media & Crisis Management:** Brief spokespersons to ensure accurate public communication and manage message adjustments during policy crises.

## 2. High-Level Stakeholder Engagement

- **Network Expansion:** Maintain and expand strategic partnerships with government agencies, NGOs, financial institutions, and international partners.
- **Institutional Influence:** Coordinate and support IESR's participation in policy dialogues to effectively convey the organization's position and strengthen its institutional relationships.

## 3. Program Leadership & Organizational Impact

- **Theory of Change (ToC):** Ensure all advocacy and communication efforts align with the organization's ToC, and recommend ToC revisions based on evolving policy dynamics.
- **Fundraising & Mobilization:** Play a key role in fundraising, mobilizing finance, and managing relations with institutional funders.
- **Team Management:** Manage program staff and consultants, fostering a culture of innovation and academic excellence.

## Qualifications & Competencies

- We are looking for a critical thinker who understands the complexities of a socio-economic energy transition.
- **Education:** Bachelor's degree in Public Policy, Political Science, Communication Science, Management, or Environmental Engineering; an **Advanced Degree (Master's or PhD)** is highly preferred.
- **Experience:** A minimum of **5 years** of professional experience in relevant fields.
- **Policy Expertise:** Deep understanding of energy sector and just energy transition issues.
- **Proven Track Record:** Experience coordinating with both government agencies and non-state actors (CSOs, private sector, and think tanks).
- **Skills:** Exceptional interpersonal and communication skills in **Bahasa Indonesia and English**.
- **Attributes:** Proficient in project management tools, with the ability to work under pressure in an intercultural environment.

## Remuneration & Application

- **Benefits:** Competitive salary and benefits commensurate with experience and qualifications.
- **Contract:** Three-year contract with a three-month probation period.

## How to Apply

- Interested candidates must submit their application before **January 15, 2025**.
- Download the application form from the **IESR website**.
- Send the completed form, an application letter, a current CV (with photo), and a writing sample.
- **Writing Sample Requirement:** Provide a publication or an **800-word article** on **just transitions** or **energy transitions**.



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