

Job Vacancy

Position	: Manager of Policy and Stakeholder Relation
Nature of Work	: Full-time (40 hrs/week)
Duty station	: Jakarta, Indonesia (hybrid mode)

Manager of Policy and Stakeholder Relations: Driving Indonesia's Just Transition

Institute for Essential Services Reform (IESR) is Indonesia's premier energy and climate policy think tank. We drive the national narrative on industrial decarbonization, sustainable mobility, and power system transformation. As we accelerate Indonesia's shift toward a zero-emission energy system, we are seeking a strategic **Manager of Policy and Stakeholder Relations** to lead our advocacy and engagement efforts.

The Opportunity

This is a senior management position reporting directly to the **Director of Communication and Outreach**. You will be responsible for refining IESR's strategies for a just and equitable energy transition, particularly in coal and mineral-dependent regions. You will bridge the gap between scientific research and policy action by building influential relationships across the public and private sectors.

- **Nature of Work:** Full-time (40 hrs/week).
- **Duty Station:** Jakarta, Indonesia (Hybrid)
- **Onboarding:** February 2025

Key Responsibilities

1. Strategic Policy Advocacy & Communication

- **Narrative Leadership:** Standardize and review policy recommendations to ensure they are consistent, accessible, and relevant to government and corporate audiences.
- **Validation:** Identify external testing needs to validate and refine strategic messages through limited group testing.
- **Advocacy Strategy:** Propose and monitor advocacy approaches—including policy briefs, public statements, and high-level dialogues—based on stakeholder mapping and issue analysis.
- **Media & Crisis Management:** Brief spokespersons to ensure accurate public communication and manage message adjustments during policy crises.

2. High-Level Stakeholder Engagement

- **Network Expansion:** Maintain and expand strategic partnerships with government agencies, NGOs, financial institutions, and international partners.
- **Institutional Influence:** Coordinate and support IESR's participation in policy dialogues to effectively convey the organization's position and strengthen its institutional relationships.

3. Program Leadership & Organizational Impact

- **Theory of Change (ToC):** Ensure all advocacy and communication efforts align with the organization's ToC, and recommend ToC revisions based on evolving policy dynamics.
- **Fundraising & Mobilization:** Play a key role in fundraising, mobilizing finance, and managing relations with institutional funders.
- **Team Management:** Manage program staff and consultants, fostering a culture of innovation and academic excellence.

Qualifications & Competencies

- We are looking for a critical thinker who understands the complexities of a socio-economic energy transition.
- **Education:** Bachelor's degree in Public Policy, Political Science, Communication Science, Management, or Environmental Engineering; an **Advanced Degree (Master's or PhD)** is highly preferred.
- **Experience:** A minimum of **5 years** of professional experience in relevant fields.
- **Policy Expertise:** Deep understanding of energy sector and just energy transition issues.
- **Proven Track Record:** Experience coordinating with both government agencies and non-state actors (CSOs, private sector, and think tanks).
- **Skills:** Exceptional interpersonal and communication skills in **Bahasa Indonesia and English**.
- **Attributes:** Proficient in project management tools, with the ability to work under pressure in an intercultural environment.

Remuneration & Application

- **Benefits:** Competitive salary and benefits commensurate with experience and qualifications.
- **Contract:** Three-year contract with a three-month probation period.

How to Apply

- Interested candidates must submit their application before **January 15, 2025**.
- Download the application form from the **IESR website**.
- Send the completed form, an application letter, a current CV (with photo), and a writing sample.
- **Writing Sample Requirement:** Provide a publication or an **800-word article** on **just transitions or energy transitions**.

- Email all documents to hrd@iesr.or.id.