

Job Vacancy

Position	: Local Project Officer – NTT NZE 2050
Nature of Work	: Full-time (40 hrs/week)
Duty station	: Kupang/Sabo/Flores/Rote, Indonesia (hybrid mode)

Local Project Officer: Executing Project Implementation

Institute for Essential Services Reform (IESR) is Indonesia's premier energy and climate policy think tank. We drive the national narrative on industrial decarbonization, sustainable mobility, and power system transformation. As we accelerate Indonesia's shift toward a zero-emission energy system, we are seeking an experienced and dynamic individual to work as part of IESR as a **Local Project Officer (LPO) for East Nusa Tenggara Net Zero Emissions (NTT NZE) 2050 Program**.

The Opportunity

This is a staff position reporting directly to the **Program Manager NTT Net-Zero 2050** and will be stationed at Kupang/Sabo/Rote/Flores. The Local Project Officer - NTT will be responsible for coordinating and executing tasks under IESR's cooperation agreement with multi-stakeholder, serving as the primary contact for IESR's headquarters in Jakarta, and facilitating communication with stakeholders within their respective regions, specifically Eastern Indonesia (NTT). The person will contribute to developing detailed plans for task implementation, managing daily project activities, and maintaining regular communication with a broad range of stakeholders.

- **Nature of Work:** Full-time (40 hrs/week).
- **Duty Station:** Kupang/Sabo/Flores/Rote, Indonesia (Hybrid)
- **Onboarding:** March 2025

Key Roles and Responsibilities

- Daily project management: the LPO will carry out daily tasks of projects implementation, including organizing stakeholder meeting or workshops, writing reports, collecting data, and performing periodical trips (35%)
- Daily communication and learning tasks: the LPO will ensure regular communication between IESR office in Jakarta with local governments at different levels, universities, business and commercials, local project partners, CSOs, news media, and other IESR's partners. S/he will also assist Program Manager – NTT Net-Zero 2050 to develop a strategy for gathering learnings from the program (35%)
- Conduct desk study and analysis, including writing paper or reports (20%)
- Contribution to other work themes when necessary (maximum 10%)

Qualifications & Competencies

- We are looking for a critical and creative thinker who understands the complexities of socio-politics stakeholder needs.
- **Inclusivity:** A thorough understanding of East Nusa Tenggara (NTT) socio-cultural context is required. Candidates with an NTT background (or NTT's strong cultural ties) or currently residing in NTT are highly preferred.
- **Education:** Bachelor's degree in energy- or engineering-related disciplines (such as

industrial engineering, environmental science/engineering, energy engineering, other relevant engineering major), economics, natural sciences, communications, business or business administration, political science, or public policy. An advanced degree is preferable.

- **Experience:** A minimum of **2 years** of professional experience in relevant fields.
- **Expertise:** Basic understanding of energy and techno-socio-economic issues. A deep understanding of energy policy or/and stakeholder engagement is valuable.
- **Proven Track Record:** Experience coordinating with both government agencies and non-state actors (CSOs, private sector, and think tanks). Experience of working in community development and with communities at the grassroots level is an advantage.
- **Skills:** Critical and creative thinking, innovative problem-solving, and a strong grasp of activity methodologies.
- **Attributes:** Demonstrable experience in project management, including planning and organization of stakeholder workshops, meetings, etc., and willingness to domestic travel.

Remuneration & Application

- **Benefits:** Competitive salary and benefits commensurate with experience and qualifications.
- **Contract:** Three-year contract with a three-month probation period.

How to Apply

- Interested candidates must submit their application by **March 6, 2025**.
- Download the application form from the **IESR website**.
- Send the completed form, an application letter, a current CV (with photo), and a writing sample.
- **Writing Sample Requirement:** Provide an 800-word article that focuses specifically on **community development, community based renewable energy, or stakeholder engagement (do not use AI)**.
- Email all documents to hrd@iesr.or.id with email subject: IESR - Staff Application Local Project Officer – NTT NZE 2050 [Your Name].

Only qualified candidates will be contacted for testing and interviews.